

**TERMS OF REFERENCE**  
**ORGANIZATION OF CREATIVE AND INCLUSIVE WORKSHOPS FOR ROMA, ASHKALI AND EGYPTIAN CHILDREN**

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**Duration of Assignment:**

Approximately the period of 2 months (preferred start in May 2024), for 5 working days within this period.

**1. BACKGROUND**

Domovik was established in 2010 in Mitrovica North. Domovik is profiled as an organization that conducts activities concerning the psychosocial and physical health, social and legal protection and education of children, youth, and members of vulnerable groups, and as an organization that seeks to help people understand the factors that affect their life quality.

In partnership with Save the Children Kosova/o Domovik is implementing activities aimed to emergency preparedness and anticipatory action to reduce the risk of emergency situations on children and community members in northern Kosovo. The proposed plan of intervention encompasses a range of activities involving primary and secondary schools, creative arts organizations, early childhood education centres, civil society organizations, professionals, and community members. Domovik is seeking to engage one consultant to organise activities aims to reach children from different social backgrounds, specifically children from Roma community.

This workshops aims to reach Roma, Ashkali and Egyptian children aged 7 to 15 and will be tailored to their needs to enhance their resilience in navigating crisis and conflict scenarios. Specifically, the workshops will satisfy to the needs of Roma, Ashkali and Egyptian children, bearing in mind their increased susceptibility to various forms of discrimination and violence. . Trought this workshops Roma, Ashkali and Egyptian children will s to improve their knowledge and skills to be more resilient and more self-confident.

**2. OBJECTIVE AND SCOPE**

The overarching goal of this consultancy is to mitigate the risk of emergency situations among girls and boys in urban and rural areas of northern Kosovo by empowering them to actively participate in safeguarding their own safety and well-being. Considering play as an essential strategy for learning and teaching, the consultant will be required to integrate the concept of learning through play, while covering the following specific objective:

- To develop workshop modules on empowering Roma, Ashkaly and Egiptian children to become active participants in their own safety and well-being, based on the learning by playing concept.
- To conduct five one-day workshops with Roma, Ashkaly and Egiptian children

All relevant documents, available at NGO Domovik, will be provided upon request of the consultant.

**3. DOMOVIK ROLES AND RESPONSIBILITIES**

Domovik will have the responsibility for the overall management of the consultancy, and this will include the following:

- Reviewing and approving the proposed workshop documents

*Terms of Reference –Organization of creative and inclusive workshops for Roma, Ashkali and Egyptian children*

- Organizing informative meetings with the consultant, to define implementation timeframe and milestones.
- Ensuring that Domovik management staff provide all necessary documentation.
- Supporting the workshops process
- Monitoring the delivery of milestones

#### **4. KEY DELIVERABLES**

- Develop the workshops module of work according to requested tasks
- Submitting consultant's report upon completion of the assignment
- Develop workshop agenda in agreement with Domovik project staff
- Develop and prepare workshop materials to be used during the workshop

#### **5. DURATION AND TIMEFRAME**

The contract of the assignment should be within the timeframe of 2 months, a maximum of 5 working days within this period, preferably throughout the period starting from preferred start from 1 May 2024.

#### **6. QUALIFICATIONS AND COMPETENCIES**

- Experience in working with civil society, social services providers, vulnerable groups and/or public institutions;
- Advanced degree in psychosocial and development studies, social sciences, humanities,
- Extensive experience in facilitating workshops and professional work with Roma, Ashkali and Egyptian children aged 7 to 15
- Strong interpersonal skills and the ability to communicate and work well with diverse people.

#### **7. APPLICATION PROCEDURE**

Applications must be sent in English or Serbian and entail the following:

- Expression of Interest and availability;
- CV;
- Methodology of work
- Expected remuneration, in the form of gross fee

#### **8. PAYMENT INFORMATION**

The payment will be processed as a single instalment upon the completion of the assignment and the approval of the consultant's report, based on an invoice submitted by the consultant.

#### **9. Zero tolerance on Sexual exploitation and abuse**

Domovik applies zero tolerance to sexual exploitation and abuse. It is, therefore, required that the interested candidates read and understand the *Anti-harassment, intimidation, and bullying policy* and *Child Safeguarding Policy*. The policies are available in the Programmes/Policies section of [www.domovik.org](http://www.domovik.org) website, or through links:

[NGO-domovik-politika-protiv-zlostavljanja-zastrasivanja-i-uznemiravanja 2022.pdf](#); and [Politika-za-zastitu-deteta 2022.pdf \(domovik.org\)](#)

#### **10. How to apply**

*Terms of Reference –Organization of creative and inclusive workshops for Roma, Ashkali and Egyptian children*

Expression of Interest clearly named as *“Organization of creative and inclusive workshops for Roma, Ashkali and Egyptian children and young girls and boys and their parents/caregivers”* can be submitted at the email address [office@domovik.org](mailto:office@domovik.org) or as a hard copy at the address Sutjeska bb, L1, Mitrovica North, before 19 April 2024, 17:00 hours local time. Only short-listed candidates will be contacted.