

## TERMS OF REFERENCE

### CREATIVE AND ART WORKSHOPS WITH CHILDREN AND YOUNG GIRLS AND BOYS IN URBAN/RURAL AREAS

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#### Duration of Assignment:

Approximately the period of 2 months (preferred start in May 2024), for 5 working days within this period.

#### 1. BACKGROUND

Domovik was established in 2010 in Mitrovica North. Domovik is profiled as an organization that conducts activities concerning the psychosocial and physical health, social and legal protection and education of children, youth, and members of vulnerable groups, and as an organization that seeks to help people understand the factors that affect their life quality.

In partnership with Save the Children Kosova/o, Domovik is implementing activities aimed to emergency preparedness and anticipatory action to reduce the risk of emergency situations on children and community members in northern Kosovo. The proposed plan of intervention encompasses a range of activities involving primary and secondary schools, creative arts organizations, early childhood education centres, civil society organizations, professionals, and community members.

Domovik is seeking to engage one consultant to organize workshops for children's young girls and boys aged 7 to 14 using combination of art exercises, improvisations, and games.

#### 2. OBJECTIVE AND SCOPE

The overarching goal of this consultancy is to mitigate the risk of emergency situations among girls and boys in urban and rural areas of northern Kosovo by empowering them to actively participate in safeguarding their own safety and well-being. Using the workshop module such as presentation, conversation, reading, writing, drawing, pointing, dramatic methods, creative play, the consultant will be required to following specific objectives:

- To develop workshop modules on empowering girl and boys to become active participants in their own safety and well-being.
- To conduct five one-day workshops with children's young girl and boys from urban and rural areas of Mitrovica (2 workshops), Zvecan, Leposavic and Zubin Potok.

All relevant documents, available at NGO Domovik, will be provided upon request of the consultant.

#### 3. DOMOVIK ROLES AND RESPONSIBILITIES

Domovik will have the responsibility for the overall management of the consultancy, and this will include the following:

- Reviewing and approving the proposed workshop documents
- Organizing informative meetings with the consultant, to define implementation timeframe and milestones
- Ensuring that Domovik management staff provide all necessary documentation
- Supporting the workshops process

- Monitoring the delivery of milestones

#### **4. KEY DELIVERABLES**

- Develop the workshops module according to requested tasks
- Submitting consultant's report upon completion of the assignment
- Develop workshop agenda in agreement with Domovik project staff
- Develop and prepare workshop materials to be used during the workshop

#### **5. DURATION AND TIMEFRAME**

The contract for the assignment should be within the timeframe of 2 months, for 5 working days within this period preferably throughout the period starting from 1 May 2024.

#### **6. QUALIFICATIONS AND COMPETENCIES**

- Experience in working in civil society organizations within different creative and artistic techniques scope of work and social services for vulnerable groups and/or public institutions.
- Advanced degree in artistic, psychological, art and development studies, social sciences, humanities.
- A proven experience in working with preschool and primary school children and young girls and boys methodological and/or other specific professional services.
- Extensive experience in facilitation different type of artistic and creativity workshops with children's young girls and boys aged 7 to 14 Strong interpersonal skills and the ability to communicate and work well with diverse people.

#### **7. APPLICATION PROCEDURE**

Applications must be sent in English or Serbian and entail the following:

- Expression of Interest and availability;
- CV;
- Methodology of work
- Expected remuneration, in the form of gross fee

#### **8. PAYMENT INFORMATION**

The payment will be processed as a single instalment upon the completion of the assignment and the approval of the consultant's report, based on an invoice submitted by the consultant.

#### **9. Zero tolerance on Sexual exploitation and abuse**

Domovik applies zero tolerance to sexual exploitation and abuse. It is, therefore, required that the interested candidates read and understand the *Anti-harassment, intimidation, and bullying policy* and *Child Safeguarding Policy*. The policies are available in the Programmes/Policies section of [www.domovik.org](http://www.domovik.org) website, or through links: [domovik.org/wp-content/uploads/2023/02/NGO-domovik-politika-protiv-zlostavljanja-zastrasivanja-i-uznemiravanja\\_2022.pdf](http://domovik.org/wp-content/uploads/2023/02/NGO-domovik-politika-protiv-zlostavljanja-zastrasivanja-i-uznemiravanja_2022.pdf) ; and [Politika-za-zastitu-deteta\\_2022.pdf](http://Politika-za-zastitu-deteta_2022.pdf) ([domovik.org](http://domovik.org))

#### **10. How to apply**

Expression of Interest clearly named as "*Creative and Art Workshops with children and young girls and boys in urban and rural areas*" can be submitted at the email address [office@domovik.org](mailto:office@domovik.org) or as a hard

*Terms of Reference – Creative and Art Workshops with children and young girls and boys in urban/ rural areas*

copy at the address Sutjeska bb, L1, Mitrovica North, before 19 April 2024, 17:00 hours local time. Only short-listed candidates will be contacted.