

## **TERMS OF REFERENCE**

### **WORKSHOPS WITH CHILDREN AND YOUNG GIRLS AND BOYS ON VIOLENCE PREVENTION**

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#### **Duration of Assignment:**

Approximately the period of 2 months (preferred start on 13 November 2023), maximum of 6 working days within this period.

#### **1. BACKGROUND**

Domovik was established in 2010 in Mitrovica North. Domovik is profiled as an organization that conducts activities concerning the psychosocial and physical health, social and legal protection and education of children, youth, and members of vulnerable groups, and as an organization that seeks to help people understand the factors that affect their life quality.

In partnership with Save the Children Domovik is implementing activities aimed at reducing the impact of emergency situations on children and parents in northern Kosovo. The intervention includes emergency preparedness, anticipatory actions, and humanitarian response activities.

The primary objective of this TOR is to engage one consultant to organise activities to reduce the impact of emergency situations on children and parents in northern Kosovo. This initiative aims to provide structured workshops for primary and secondary school pupils, on prevention of violence and how to be more resilient in crisis situations and possible conflict situations.

#### **2. OBJECTIVE AND SCOPE**

The process of conducting six workshops especially to introduce children and young girls and boys to knowledge and techniques on: how to understand the origin and the roots of the conflict; how to recognize the early signals of conflict and how to prevent it as well as assertive communication techniques, and should cover the following objectives:

- Consultations with Domovik's team to define the methodology of the consultancy.
- Defining the workshop agenda and preparing workshop materials.
- Conducting six workshops in most affected northmost rural areas
- Submitting consultant report upon completion of the assign

It should be emphasized that all relevant documents, available at NGO Domovik, will be provided upon request of the consultant.

#### **3. DOMOVIK ROLES AND RESPONSIBILITIES**

Domovik will have the responsibility for the overall management of the consultancy, and this will include the following:

- Reviewing and approving the proposed workshop documents
- Organizing informative meetings with the consultant, to define implementation timeframe and milestones
- Ensuring that Domovik management staff provide all necessary documentation.
- Supporting the workshops process
- Monitoring the delivery of milestones

#### **4. KEY DELIVERABLES**

- Six workshops in most affected northmost rural areas
- Consultant report (at the end of the assignment)

## **5. DURATION AND TIMEFRAME**

The contract of the assignment should be within the timeframe of 2 months, a maximum of 6 working days within preferably throughout the period starting from 13 November 2023.

## **6. QUALIFICATIONS AND COMPETENCIES OF EXTERNAL EXPERT/CONSULTANT/CONSULTING COMPANY**

- Experience in working in civil society organizations, educational, social services and/or public institutions.
- Advanced degree in pedagogical and development studies, social sciences, humanities,
- A proven experience in working with vulnerable groups, especially with children and young girls and boys with behavioural disorders and/or other specific professional services.
- Extensive experience in facilitating workshops and professional work with children's young girls and boys with behavioural disorders.
- Strong interpersonal skills and the ability to communicate and work well with diverse people.

## **7. APPLICATION PROCEDURE**

Applications must be sent in English or Serbian and entail the following:

- Expression of Interest and availability;
- CV;
- Expected remuneration, in the form of gross fee

## **8. PAYMENT INFORMATION**

The payment will be processed as a single instalment upon the completion of the assignment and the approval of the consultant's report, based on an invoice submitted by the consultant.

## **9. Zero tolerance on Sexual exploitation and abuse**

Domovik applies zero tolerance to sexual exploitation and abuse. It is, therefore, required that the interested candidates read and understand the *Anti-harassment, intimidation, and bullying policy* and *Child Safeguarding Policy*. The policies are available in the Programmes/Policies section of [www.domovik.org](http://www.domovik.org) website, or through links: <https://domovik.org/wp-content/uploads/2021/12/NGO-Domovik-politika-protiv-zlostavljanja-zastrasivanja-iuznemiravanja.pdf>; and <https://domovik.org/wp-content/uploads/2021/12/Politika-za-zastitu-deteta.pdf>

Expression of Interest clearly named as "*Workshops with children and young girls and boys on violence prevention*" can be submitted at the email address [office@domovik.org](mailto:office@domovik.org) or as a hard copy at the address Sutjeska bb, L1, Mitrovica North, before 10 November 2023, 17:00 hours local time. Only short-listed candidates will be contacted.