

TERMS OF REFERENCE
TRAINER TO CONDUCT TRAININGS TO IMPROVE THE KNOWLEDGE AND SKILLS OF STUDENTS IN PRIMARY AND SECONDARY SCHOOLS ON THE PREVENTION OF VIOLENCE

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Duration of Assignment:

Approximately for the period of 1,5 months (preferred start on 09th October 2023), maximum 14 working days within this period.

1. BACKGROUND

Domovik was established in 2010 in North Mitrovica. Over the years, Domovik has been working on the implementation of various projects. Domovik is specialized in providing activities concerning the psychosocial and legal protection of children, youth, and members of vulnerable groups, and it seeks to help people in understanding the factors that affect their life quality.

Supported by the UNICEF Kosovo Programme, Domovik is organizing training modules to improve the knowledge and skills of students in primary and secondary schools on the prevention of violence. This activity aims to introduce students from primary and secondary schools in the four northern municipalities to the basic elements of conflict mitigation and prevention. Training modules will equip students with knowledge and techniques: how to understand the origin and the roots of conflict; how to recognize the early signals of conflict and how to prevent it as well as assertive communication techniques. To respond to an increasing trend of violence and cyberbullying, the training will also focus on providing information regarding methods of recognizing cyber violence and abuse. The process of working with children will use the peer mediation methodology and strategy for peacebuilding that Domovik successfully implemented over the past 10 years. The trainings will be conducted in at least seven primary and secondary schools, as of the beginning of the 2023-2024 school year.

2. OBJECTIVE AND SCOPE

The process of conducting peer mediation training modules should cover the following objectives:

1. To prepare work plan, agenda and material to be used during the implementation of the peer mediation training;
2. To conduct 5 modules on peer mediation;
3. To apply the peer mediation methodology which was used and adapted by Domovik and partner education institutions;
4. To create pre and post training evaluation questionnaires in cooperation with Domovik;
5. To submit the final reports on the training implementation based on Domovik's inputs.

It should be emphasized that all relevant documents, available at Domovik, will be provided upon request of trainer.

3. ROLES AND RESPONSIBILITIES

3.1 Trainer/External consultant/company:

The trainer will be responsible for:

- Preparing a detailed work plan, agenda and material for the peer mediation training implementation;
- Conducting five modules on peer mediation;
- Creating pre and post training evaluation questionnaires in cooperation with Domovik;

- Submitting the final reports on the training implementation;

3.2 Domovik:

Domovik will have the responsibility for the overall management of the workshop, and this will include the following:

- Reviewing and approving the proposed workshop agendas
- Providing technical and logistical support for conducting trainings
- Ensuring that Domovik management staff provide all necessary documentation
- Inviting students from primary and secondary schools from Northern Kosovo municipalities
- Monitoring the delivery of milestones

4. KEY DELIVERABLES

- Five modules of peer mediation
- The final reports
- Timesheet

5. DURATION AND TIMEFRAME

The contract of the assignment should be within the timeframe of 1,5 month, preferable throughout the period starting from the 09 October 2023.

6. QUALIFICATIONS AND COMPETENCIES OF Trainer/External consultant/company

- A University degree in Psychology, Pedagogy, Social Work, Sociology, or a related discipline;
- A minimum of five (5) experience in developing and conducting trainings to adolescents and youth;
- Proven experience in developing methodologies to combat peer violence
- Excellent analytical, oral, and written communication skills;
- Strong interpersonal skills;
- Strong interpersonal skills and the ability to communicate and collaborate well with diverse people.

7. APPLICATION PROCEDURE

Applications must be sent in English or Serbian and entail the following:

- Expression of Interest and availability;
- CV;
- Expected remuneration, in the form of gross fee.

8. Zero tolerance on Sexual exploitation and abuse

Domovik applies zero tolerance on Sexual exploitation and abuse. It is, therefore, required that the interested candidates read and understand the *Anti-harassment, intimidation, and bullying policy* and *Child Safeguarding Policy*. The policies are available in Programmes/Policies section of www.domovik.org web site, or through links: <https://domovik.org/wp-content/uploads/2021/12/NGO-Domovik-politika-protiv-zlostavljanja-zastrasivanja-i-uznemiravanja.pdf> ; and <https://domovik.org/wp-content/uploads/2021/12/Politika-za-zastitu-deteta.pdf>

Expression of Interest clearly named as “Conducting training modules to improve the knowledge and skills of students in primary and secondary schools on the prevention of violence” can be submitted at email addresses office@domovik.org and c.djordjevic@domovik.org or as a hard copy at the address Sutjeska bb, L1, Mitrovica North, before **05 October 2023, 17:00** hours local time. Only short-listed candidates will be contacted.